

Nova Scotia Nominee Program

Application Preparation and Checklist

Please ensure that you have included all of the required documents and attachments. Documents in languages other than English or French must be translated, and all copies must be certified or notarized.

1. Complete two copies of the **Nova Scotia Nominee Program** (“NSNP”) application form (7 pages), one of which will be filed later with the federal application. Ensure that all questions are answered, that all supporting documentation relating to net worth and business experience is included, and that it is signed by the applicant and spouse. The nominee must also sign a blank Employment Contract and include it with the application.
2. Complete the Government of Canada immigration forms (skilled worker class):
 - Application For Permanent Residence (**IMM0008**);
 - Background/Declaration (**IMM0008 Schedule #1**);
 - Economic Classes - Provincial Nominees (**IMM0008 Schedule #4**);
 - Additional Family Information (**IMM5406**); and
 - Authority to Release Information to Designated Individuals (**IMM5476**).

Retain the originals for subsequent filing with the Government of Canada, and submit photocopies with your NSNP application.

Each family member over the age of 18 must complete his or her own **IMM0008 form**, whether they accompany you to Canada or not. Children under the age of 18 are included on the principal applicant’s form.

Check that each person’s form has been completed and signed, and attach a photocopy of current, passport-sized photographs for each family member. You will be required to send six **original** photographs to Citizenship and Immigration Canada, following the issuance of a Nominee Certificate.

Each person who completes an IMM0008 form must also fill out an IMM5406 form. Check that it is complete and signed, and attach additional pages if necessary.

All federal application forms are available electronically on the Government of Canada web site www.cic.gc.ca/english/applications/skilled.html or from Cornwallis. Also on the web site is a guide for applicants, and additional forms for each Canadian visa post overseas.

3. Transfer the minimum deposit of Canadian \$10,000: \$1,700 non refundable application fee, and the balance applied to the one-time economic contribution payment.
4. Send one completed NSNP application and one federal application, with attachments, to:
Cornwallis Financial Corporation
5475 Spring Garden Road, Suite #303
Halifax, Nova Scotia
Canada B3J 3T2